



Community Library of the Shenango Valley

11 N. Sharpsville Ave.
Sharon, PA 16146
(724) 981-4360
Fax (724) 981-5208

Policy Regarding TSS Workers in the Library

- All TSS Workers must sign in at the front desk when they arrive at the library. The sign-in information includes the worker's name, the name of their agency, the agency's phone number, and the worker's supervisor.
- TSS workers must be attentive to and within arm's reach of their client at all times.
- Workers are not to move library tables or chairs without receiving prior permission from library staff.
- Workers are not to be using their cell phones while in the library with their clients. Cell phone calls (unless specific to the client at the time), texting, or other cell phone use is not allowed.
- TSS workers are responsible for their own behavior as well as their clients' behavior, and may be asked to leave if the behavior of either party becomes disruptive.