



## Educational Resource Center (ERC) Loan Agreement



The Educational Resource Center (ERC) at the Community Library of the Shenango Valley provides hands-on materials for patrons wanting to enrich their children's education or help them improve their skills. Math, science, social studies, and language arts kits, as well as art and music resources and educational games are available for families with students of all ages to use.

- I understand that by borrowing kits and equipment from the ERC of the Community Library of the Shenango Valley, I am personally responsible for them.
- I will reimburse the Library for lost pieces, damage to kit contents, damage to equipment, or damage to boxes occurring while checked out to me.
- I must present a valid CLSV library card to check out items from the ERC. ERC kits and equipment may only be checked out by patrons age 18 and older.
- My account must be in good standing. Patrons with outstanding fines will not be able to check out ERC items.
- I may check out 3 items at a time, for 3 weeks only. ERC items may not be renewed.
- **I understand that I must count all items before checking out, and agree that all pieces are present.**
- I understand that the items remain my responsibility until they have been counted and officially checked in by library staff. You will be notified by email when each item is checked in.
- I understand that the ERC and CLSV will not be held responsible for any damage or injury caused by the use of ERC kits and equipment.
- Kits and equipment must be returned to the Sharon branch Circulation Desk only. There will be a \$5.00 fine for any ERC items put in the book drop.
- **Children are not allowed to open or play with ERC items until they have been checked out.**

**FINES/FEES:**

- Overdue fines accrue at the rate of \$1.00 per day, per item - to a maximum fine of \$10.00 each.
- There will be a \$5.00 fine for any ERC items put in the book drop.
- Missing pieces or damaged items must be paid for before any additional items can be checked out.

**By signing this document, I verify that I have read and understand all of the terms in the ERC Loan Agreement of the Community Library of the Shenango Valley.** \_\_\_\_\_(initials)

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_

Address \_\_\_\_\_

Date & Time \_\_\_\_\_ Library Card # \_\_\_\_\_

ID copied (check one) \_\_\_\_\_ PA Driver's Lic. \_\_\_\_\_ PA State ID \_\_\_\_\_ Staff Initials \_\_\_\_\_

*\*A new agreement will need to be signed when changes are made to the form.*